### **Quick Agent Reference Guide**

# **Agent Code**

• Your Agent Code is found in your Welcome Email. This is your new GTL Agent Writing Number.

Your agent code should be written alongside your signature on all paper applications.

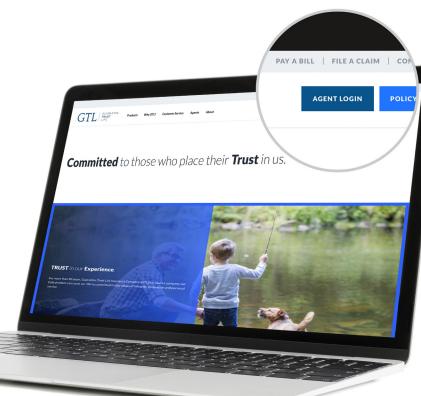


Have peace of mind by submitting applications electronically through the Agent Portal or e-App where your agent code will be prefilled automatically.

# **GTL** Agent Portal

Use our GTL Agent Portal to run a quote, submit business, view your commission statements, download applications & brochures and more!

- Simply go to our website at www.gtlic.com and click "GTL Agent Login" at the top right corner of the page.
- Click 'Sign Up Now' on the Agent Login page to register today. See below for a quick reference to all the options available.



#### **Quote and Submit**

To run a quote, login to the Agent Portal, click Quote & Submit, enter the required information and click Next to select your product and riders to get your quote. If you are ready to start the application, simply click Apply to begin the process.

#### **Review & Resume**

Did you save a quote? Started an application but did not finish? Simply click Review & Resume to pick up where you left off.

#### **GTLink**

GTLink is the central hub to access everything you need! Here you can:

- Download and Order Forms
- Watch Agent Training Videos
- View Your Mailbox
- View Recent Business
- Access Consumer Marketing
- View Your Commissions

# Download our e-App!

Download GTL's free agent mobile app on your tablet or mobile phone.

Here you can access your Agent Portal, run quotes and submit business for our Advantage Plus®, Precision Care™ Cancer Insurance, Medicare Supplement, Cancer, Heart Attack and Stroke, Short-Term Home Health Care, and iGAP® Accident products.



Search for "GTL E-App" in the platform below that matches your device to download.

**For Apple Devices** 







Once downloaded, open the app to login/register and begin submitting an application.

**Note:** If you are already registered, you do not have to register again!



### **Contact Us**

Our Sales Support team is here to assist you with any questions you may have as a new agent with us. Representatives are available Mon-Thurs. 7:00am-5:00pm CST and Friday 8:00am-12:00pm CST. Call us at **(800) 323-6907** or email us at **agency@gtlic.com**.

## We look forward to working with you!

GTL's Life and Health Sales Department

